



REPORT of CHIEF EXECUTIVE

to
OVERVIEW AND SCRUTINY COMMITTEE
30 JULY 2026

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES AND WORKING GROUPS

1. PURPOSE OF THE REPORT

- 1.1 The purpose of this report is for new appointments to be made for the municipal year, to May 2027.

2. RECOMMENDATION

- (i) That the Committee appoints representatives to the Outside Bodies as listed in section 3.1.1 below, for the ensuing Municipal Year;
- (ii) That the Committee appoints representatives to the Working Group as listed in section 3.2.1 below, for the ensuing Municipal Year.
- (iii) That the Committee appoints Process Improvement Champions as detailed in section 3.3.1 of the report.

3. SUMMARY OF KEY ISSUES

3.1 Outside Bodies

- 3.1.1 Members are asked to nominate a representative to serve on the following Liaison Committee, for the municipal year, to May 2027.

Outside Body	2025 / 26 Representative	To be Appointed
Essex County Council (ECC) Health Overview Policy and Scrutiny Committee (District Representative)	Councillor P L Spenceley	One Member of the Committee

- 3.1.2 The Health Overview and Policy Scrutiny Committee is Essex County Council's statutory health scrutiny committee. Its primary function is to review and scrutinise matters relating to the planning, provision and operation of health services across Essex. For members information the meetings of the Essex Health Overview and Policy and Scrutiny committee meet during the day and are held at Essex County Council Offices in Chelmsford. There are currently 7 meetings scheduled for this municipal year. A substitute can be sent where the appointed member is unable to attend.
- 3.1.3 The member appointed would sit as a non-voting member on the Essex Health Overview and Policy and Scrutiny committee. Details of meetings of this committee,

and previous meeting minutes can be found on the ECC website at [EssexCmis5 > Committees > Health Overview Policy and Scrutiny Committee](#).

3.2 Working Groups

- 3.2.1 Members are asked to nominate representatives to serve on the following Working Groups, aligned to the Committee, for the ensuing municipal year.

Working Group	2025 / 26 Representative
Overview and Scrutiny Committee Working Group	All Members of the Overview and Scrutiny Committee

3.3 Members Representatives

- 3.3.1 Members are asked to nominate two Process Improvement Champions. These roles were previously known as Project and Improvement Champions. The two members work with two nominated members from the Performance, Governance and Audit Committee to provide member views on improvement projects.

Representative	2025/26 Representatives	To be Appointed
Process Improvement Champions	Councillor A Fittock and E L Stephens	Two representatives of the Overview and Scrutiny Committee

Background Papers: None.

Enquiries to: Emma Holmes Director of Legal and Governance (Monitoring Officer).